

# Conferences And Meetings



**GREEN ACRES**  
GOLF CLUB • KEW



# About Us

Nestled in the picturesque bushland of Kew East, Green Acres Golf Club is only a ten-minute drive from the CBD, making it one of Melbourne's best-kept secrets.

Our conference rooms feature floor-to-ceiling glass, creating a magnificent frame to the span of our stunning golf course, offering superb views all year around. As the sun disappears behind lush weeping elms and towering gum trees you will be struck by the incredible ambience of our location.

At Green Acres Golf Club we take delight in tailoring our conference and meeting packages to meet our client's needs. We approach each event with thoroughness to ensure that both your desires and those of your guests are always met.

With the ability to partition the function room, we are able to offer a wide open space for large events or a smaller private setting for more intimate meetings. Our Boardroom caters to small groups, where our lounge and dining room offer a versatile conference space.

Green Acres is fully wheelchair accessible.

Included in our seminar service is the availability of equipment hire and easily accessible parking for all.

It is with a great location, professional and experienced staff, exquisite cuisine, and a true sense of hospitality, that we have created a function venue to be proud of.



# Our venue



## Dining Room

- panoramic views of the golf course through expansive windows across the length of the Dining room
- modern facilities open out onto a large terrace suitable for all types of meetings, trade shows, and conferences
- dining and lounge room can be combined for larger events
- wireless internet

HALF DAY rate from **\$250\***



## Lounge

- our modern lounge has views of the 1st tee and 9th hole
- winter warming fireplace
- LCD screen
- The lounge is split from the dining room with state-of-the-art acoustic dividers. If required, can be opened to utilise both rooms as one large space
- wireless internet

FULL DAY rate from **\$350\***

**\*BREAK-OUT ROOMS:** Please contact our Event Coordinator to confirm the price and availability



# Standard Catering Package

## Half Day **\$47** per person

Under 4hrs

All-inclusive price for a minimum of 20 guests  
Morning or Afternoon Tea  
Ploughman Style or Working Style Lunch  
Filter Coffee & Tea

## Full Day **\$60** per person

Over 4hrs

All-inclusive price for a minimum of 20 guests  
Morning Tea  
Ploughman Style or Working Style Lunch  
Afternoon Tea  
Filter Coffee & Tea

### Morning or Afternoon Tea Options – Please select two items

Sweet muffins, almond croissant, Danish Pastry  
Fresh fruit salad pot, passionfruit coulis  
English muffin, avocado, crumbed feta, balsamic tomato  
Toasted muesli, yoghurt, berries, maple syrup  
Brioche Slider, egg, bacon, tasty cheese, sriracha mayonnaise

Brioche Slider, egg, bacon, tasty cheese, sriracha mayonnaise  
Oven toasted ham, cheese, tomato croissants  
House-made pork and beef sausage rolls, tomato relish  
Assortment of tea cakes

### Lunch Options – Please select one style of catering

#### Ploughman's Lunch

Chef Selection of cured and smoked meats, local and imported cheese, chargrilled vegetables, olives, seasonal dips  
Freshly baked bread  
Fresh fruit

or

#### Working Style Lunch

Assortment of fresh sandwiches and wraps  
Chef Selection of hot finger food

### Extras and Inclusions

#### Additional Extras

Dietary requirements individually catered for	\$10pp
Fruit platter	\$5pp
Espresso coffee	Charged on consumption
Flip chart	\$20

#### All Packages Include

Data projector and screen  
Microphone and lectern  
Wireless internet  
Whiteboard  
Welcome Signage



# Premium Catering Package

## Half Day **\$60** per person

Under 4hrs

All-inclusive price for a minimum of 30 guests  
Morning or Afternoon Tea  
Premium Buffet Lunch  
Filter Coffee & Tea

## Full Day **\$80** per person

Over 4hrs

All-inclusive price for a minimum of 30 guests  
Morning Tea  
Premium Buffet Lunch  
Afternoon Tea  
Filter Coffee & Tea

Morning or Afternoon Tea Options – See previous page for selections

Buffet Lunch Options – Please select 2 dishes

Thai Green Chicken Curry, lime and coconut jasmine rice  
Chicken Cacciatore, brown rice  
Sweet and Sour Pork, Asian fried rice  
Beef Stroganoff, green pea pilaf rice  
Salt and Pepper Calamari, fries, aioli

Spinach and Ricotta Ravioli  
Tomato and Basil Sugo Penne Pasta  
Wok Tossed Noodles, stir fry vegetables, hoisin  
Ratatouille of Vegetables  
Grilled Barramundi, dill, capers, and lemon butter

### Salads – Please Select Two

Cumin Laced Mediterranean Style Pearl Couscous  
Mixed Seasonal Leaf, balsamic dressing  
Caesar, aioli dressing  
Roasted Kipfler Potato, salted kale, semi-dried tomato,  
grilled capsicum  
Wok Tossed Green Beans, balsamic

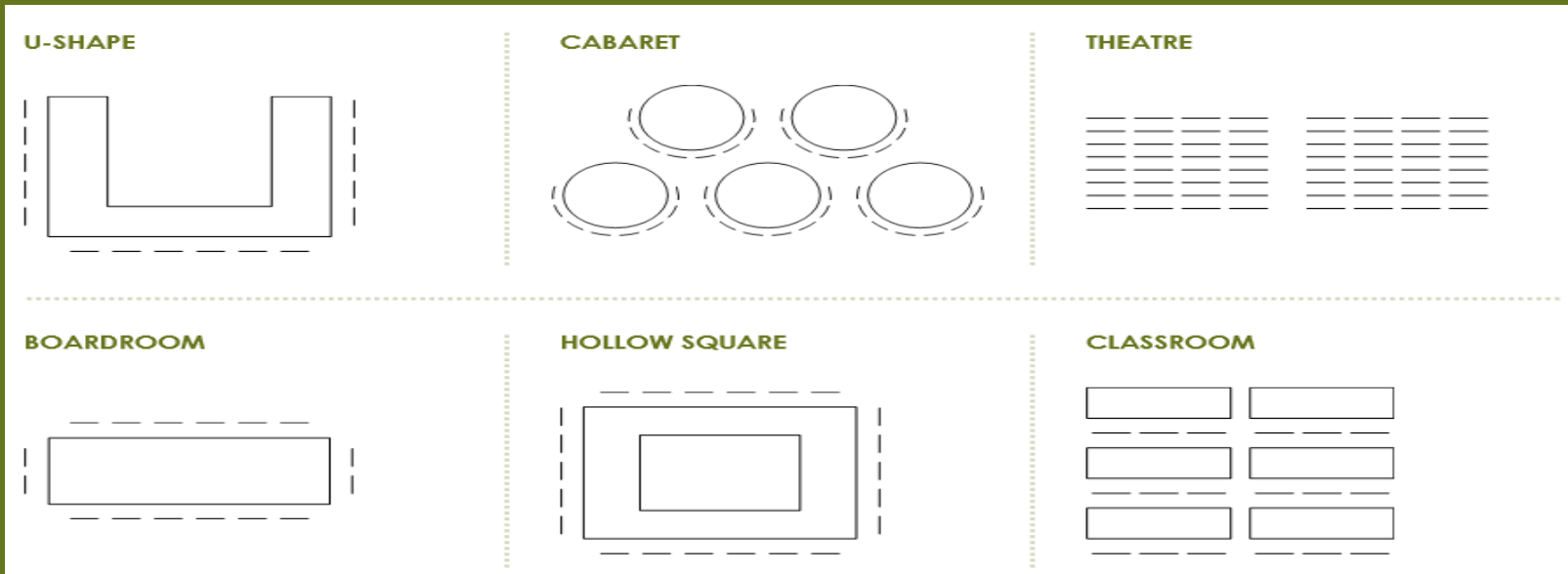
### All Packages Include

Data Projector and Screen  
Microphone and Lectern  
Wireless Internet  
Whiteboard  
Welcome Signage





# Room Capacity and Configuration



## Equipment included in hire

- Data projector and screen
- Whiteboard and pens
- Lectern and microphone
- Cordless microphone
- Wireless internet

Room	U-Shape	Cabaret	Theatre	Boardroom	Hollow Square	Classroom
Dining room	30	48	120	28	34	40
Lounge room	30	48	100	28	34	40
Lounge + dining	50	120	220	-	-	80



# Terms and Conditions

## Tentative Booking

Functions will be tentatively booked and held for two weeks from the date of the initial inquiry. If confirmation is not received on the 14<sup>th</sup> day, we assume that the client no longer requires us to hold this date and we will release the date for other clients.

## Confirmation

Confirmation of the date of the event must be received by the Club via email or phone alongside the required \$500 deposit. Deposits are non-refundable once confirmation is made.

## Final details & Payment

Confirmation of the number of guests attending, menu selections, and dietaries must be provided at least 14 days prior to the booking date. Full payment must be received within 7 days of the conclusion of your event.

## Cancellations

If the function is cancelled after confirmation and deposit payment, the deposit will be forfeited. If the function is cancelled by the client within 7 days of the booking date 50% of the agreed catering bill total will be incurred.

## Pricing Policy

The club will endeavour to maintain the cost as originally quoted but prices are subject to change particularly where bookings are made months in advance. Clients will be notified in writing of any price increases as soon as possible.

## Furniture & equipment

All costs to hire any additional furniture or equipment that is not already available at our venue will be met by the client.

## Outside Food & Beverage

With the exception of wedding/birthday/christening cakes, no food or beverages are to be brought onto the club premises for consumption without prior consent. Beverages not purchased from Green Acres are not allowed on site for client consumption/.

## Damages

The client will be financially responsible for damage to the club property during functions. There will be an additional charge for any necessary repairs or excessive cleaning which will be passed directly to the client.

## Liability

Whilst Green Acres will take the utmost care, no responsibility will be accepted for the loss of, or damage to, any equipment or merchandise left on the premises prior to, during, or after their function. Function organisers are financially responsible for any damages or theft of club property incurred during their function.

## Surcharges

Surcharges apply on weekends and Public holidays to the rate of \$5pp

## Hiring Limitations

In the event the venue can't be made available on a confirmed date by reason of fire, flood, damage, industrial dispute or any other reason, management shall endeavour to make alternate arrangements but shall not be made liable for loss, damage or injury suffered by the client.

The client shall be entitled to use only the parts of the clubhouse hired and shall vacate punctually at the time specified on booking. The client understands and accepts the other activities that may be taking place on the premises during their function.

## Golf Course

At no time are guests permitted on the golf course during a private event booking, fines will apply if damage occurs.

## Responsible Service of Alcohol

Green Acres follows the National Alcohol Beverage Industries Council Guidelines of Responsible Service of Alcohol. Our staff are instructed not to serve any alcoholic beverages to guests under the age of 18, or to guests in a state of intoxication.

# FOR MORE INFORMATION

Call 03 9859 1294

Email: [functions@greenacresgolf.com.au](mailto:functions@greenacresgolf.com.au)

[www.greenacresgolf.com.au](http://www.greenacresgolf.com.au)



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