



GREEN ACRES
GOLF CLUB • KEW

Conferences and Meetings



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Kew East
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All prices listed include G.S.T



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About Us

Nestled in the picturesque bushland of Kew East, Green Acres Golf Club is only a ten minute drive from the CBD, making it one of Melbourne's best kept secrets.

Our conference rooms feature floor to ceiling glass, creating a magnificent frame to the span of our stunning golf course, offering superb views all year around. As the sun disappears behind lush weeping elms and towering gum trees you will be struck by the incredible ambience of our location.

At Green Acres Golf Club we take delight in tailoring our conference and meeting packages to meet our client's needs. We approach each event with thoroughness to ensure that both your desires and those of your guests are always met.

With the ability to partition the function room we are able to offer a wide open space for large events or a smaller private setting for more intimate meetings. Our Boardroom caters to small groups, where our lounge and dining room offer a versatile conference space.

Green Acres is fully wheelchair accessible.

Included in our seminar service is the availability for equipment hire and easily accessible parking for all.

It is with a great location, professional and experienced staff, exquisite cuisine and a true sense of hospitality, that we have created a function venue to be proud of.



Conference and Meetings Packages

HALF DAY DELEGATES PACKAGE

\$40 PER PERSON

Menu consisting of:

Morning or afternoon tea

Lunch

Mineral water served with lunch

Continuous Tea infusions and filter coffee

FULL DAY DELEGATES PACKAGE

\$48 PER PERSON

Menu consisting of:

Morning tea

Lunch

Mineral water served with lunch

Afternoon tea

Continuous tea infusions and filter coffee

Morning/Afternoon Tea

Please select one

Sweet muffins

Assorted biscuits

Freshly baked scones

Tea cakes

Danish selection

Lunch

Please select two

Assorted tortilla wraps

Assorted sandwiches

Assorted mini baguettes

Cocktail finger food selection

Seasonal fresh fruit platter

Extras:

Selection of Movenpick Ice Cream - \$4 each

Fruit Platter - \$60 per platter

Dietary Requirements can be catered for at an additional cost of \$5 per person



Our Venue

DINING Room Features

Panoramic views of the golf course through expansive windows across the length of the Dining room.
Modern facilities open out onto a large terrace suitable for all types of meetings, trade shows and conferences.
The dining is split from the lounge room with state of the art acoustic dividers, if required they can be opened to utilize both rooms as one large conference space.
Wireless Internet available

LOUNGE Room Features

Our modern lounge is a great location to host your next meeting. With views of the 1st Tee and 9th hole, winter warming fire place and modern LCD screen.
The lounge is split from the dining room with state of the art acoustic dividers, if required they can be opened to utilize both rooms as one large conference space.
- Wireless Internet available

BOARDROOM Room Features

Our boardroom is the perfect room for small corporate meetings.
Available for up to 14 delegates fully self contained. A perfect option for small corporate dinners and out of the office meetings, interviews or planning sessions.
Our modern boardroom features
- Wireless Internet available
- Wireless LCD connectivity
- Private Bathroom facilities



	BOARD ROOM	LOUNGE	DINING	LOUNGE/ DINING
FULL DAY ROOM HIRE	\$250	\$350	\$350	\$450
HALF DAY ROOM HIRE	\$150	\$200	\$200	\$250

BREAK OUT ROOMS

Please contact our Hospitality Manager to confirm price and availability

COMPLIMENTARY GOLF

Repeat clients receive an annual golf voucher, entitling the bearer to 4 rounds of golf.

Please note that Sunday Surcharges apply

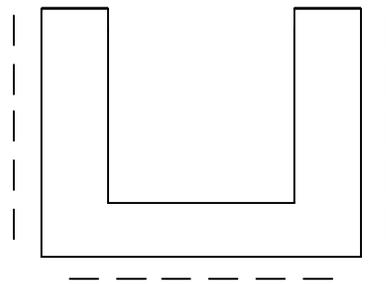
Room Configuration

ROOM	U-SHAPE	CABARET	THEATRE	BOARDROOM	HOLLOW SQUARE	CLASSROOM
LOUNGE	30	48	100	28	34	40
DINING	30	48	120	28	34	40
LOUNGE/ DINING	50	120	220	-	-	80
BOARDROOM	-	-	-	14	-	-

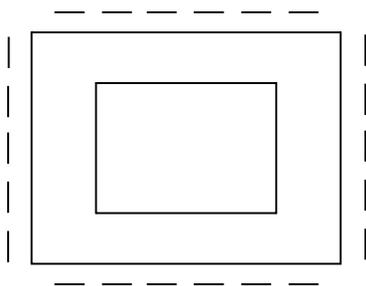
Theatre Style



U-Shape Style



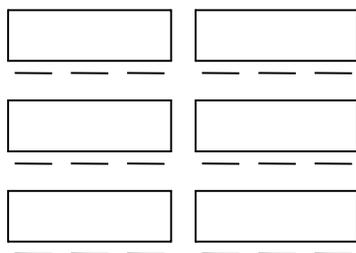
Hollow Square



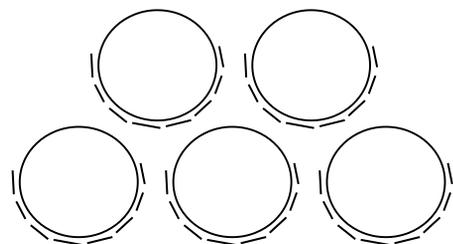
Boardroom Style



Classroom Style



Cabaret Style





Equipment

THE FOLLOWING AUDIO VISUAL EQUIPMENT IS INCLUDED IN THE ROOM HIRE:

Data projector and screen

Whiteboard and pens

Flip chart, paper and pens

Lectern and microphone

Cordless microphone

Laptop

Conference and Meeting Extras

Tea and coffee	Full day - \$8 per person Half day - \$5 per person
Morning tea	\$9.50 per person
Afternoon tea	\$9.50 per person
Biscuits on arrival	\$6 per person
Lunch only	\$25 per person
Fruit platter	\$60 per platter
Juice and mineral waters	\$5.50 per person

Terms and Conditions

1. Deposit

All bookings placed at Green Acres Golf Club require a deposit of \$500 to be paid in order to confirm the event.

The deposit and signed function proposal must be received no later than 7 days from date of proposal in order to secure the date requested.

2. Cancellations

If an event is cancelled the initial deposit will be applied as a cancellation fee.

3. Final Attendance

A guaranteed final number is required to be confirmed with Green Acres Golf Club 10 days prior to the function.

Increases of up to 5% are acceptable after this time.

4. Methods of Payment

Clients must settle their account 7 days after the function by cheque, credit card (Visa or MasterCard only), EFT or cash.

5. Special Dietary Requirements

Please provide 10 days notice of any special dietary requirements.

6. Dress Regulations

Green Acres Golf Club provides a warm and friendly environment for members and guests, therefore smart casual is the minimum dress requirement at all times.

7. Conduct

The organiser and guests will conduct themselves in an orderly manner at all times and fully comply with the Club's policies and procedures.

8. Liability

The host/organisers will be responsible for any damage to the Club, premise or any property, invitee or other person attending the event. Green Acres Golf Club reserves the right to invoice accordingly. Green Acres Golf Club will not be liable for any loss of or damage to any property left by the host/organisers or guest on the premises during or after the function. All staff are accredited with responsible service of alcohol training.

9. Food and Beverages

No food or beverages is to be brought or consumed on the premises.

10. Venue Policy

Signage and posters must not be fixed to doors/walls or windows without prior consent from our Hospitality Manager.

11. Furniture and Equipment Hire

Costs for additional furniture or equipment not available at the premises which is required to satisfy the requirements of the event will be met by the hirer.



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